



## Appendix A - Acceptable Use Policy Pupil Pledge

Covered with class teacher in class and signed **in class** by your child/child in your care

### Parent/Guardian & Child Consent Form

#### Parent/Guardian - Acceptable Use Policy Consent (to be returned to class teacher)

Name of Pupil: \_\_\_\_\_ Class: \_\_\_\_\_

Please review the school's Acceptable Use Policy then sign and return this consent form to the class teacher.

As the parent or legal guardian of the above student, I have read the Acceptable Use Policy and Remote Teaching and Learning Policy and grant permission for my child or the child in my care to access the Internet. I understand that Internet access is intended for educational purposes. I also understand that every reasonable precaution has been taken by the school to provide for online safety but the school cannot be held responsible if students access unsuitable websites.

I am happy for examples of my child's work and photographs/video of my child engaged in group activities to appear on the school website/twitter account if deemed appropriate by the school.

I also give consent for my child or the child in my care to engage in Remote Learning, as per Remote Teaching and Learning Policy and ***only in the event of partial/whole school closures under government emergency measures***, through the appropriate online Media used in SVdP Senior School as outlined in the school's Remote Learning and Teaching Policy. I give consent to my child/child in my care to be set up on the communication forum(s) used at St Vincent de Paul Senior School. As part of the Remote Learning Policy, I will check my child's or the child in my care's work before it is submitted.

I have gone through both the Acceptable Use Policy and the Remote Teaching and Learning Policy with my child/child in my care

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Acceptance of AUP policy by your child/child in your care (Pupil Pledge signed in school and kept in school - see Appendix A)

I agree to follow the school's Acceptable Use Policy on the use of the Internet. I will use the Internet in a responsible way and obey all the rules explained to me by the school. I agree to the rules and guidelines in the Remote Teaching and Learning Policy and other relevant school policies referred to in this policy.

Student's Signature: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_



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- I will only go on websites that have been approved by my teacher. I will not visit an inappropriate site on purpose.
- If I accidentally access an inappropriate site or image, I will minimise the page and tell the teacher immediately, without attracting the attention of those around me.
- I will use the Internet and digital media for educational purposes only.
- I will always use a safe search engine such as image bank on [www.scoilnet.ie](http://www.scoilnet.ie) to look up images.
- I will refrain from directly copying information from the Internet into my own work. I will always use my own words.
- I will never download images or words that have nothing to do with my school work.
- I am fully aware that everything I do on a school computer/laptop/tablet is monitored by the school.
- I will never access my personal email account in school.
- I will never access chat rooms in school.

### **In and Out of school**

- If I bring a mobile phone to school it will be under the conditions of the Use of Electronic Devices and remain switched off and handed in to my teacher. I understand sanctions are in place as per our school's Code of Behaviour if I breach this (do not follow the rules).
- I will never send/share text messages, online messages, photos, videos, emails etc. that are harmful and hurtful to another person. Nor will I comment, like or share content which is harmful or hurtful to another person. I understand sanctions will be in place if I do not follow our school's policies (Code of Behaviour, Bí Cineálta (Anti-Bullying) Policy, Use of Electronic Devices Policy and AUP Policy)
- I will never give out my name, address, phone number to anyone online.
- I will not share personal information about another person online.
- I will always use my Username and not my real name on websites so that I can protect my identity.
- I will never arrange to meet in person anyone I meet online.
- I will not use my phone/I pad to take photos of people without their permission.
- I will not upload any photos without getting permission.
- My password is my own and I will not share it- even with my best friend.
- I will follow all the guidelines and rules set out in the school's Remote Teaching and Learning Policy in relation to online communication and 'live' lessons.

### **Student Pledge for iPad/Chromebook Use**

- I will take good care of the iPad/Chromebook assigned to me.
- I will keep food and drinks away from my iPad/Chromebook since they may cause damage to the device.
- I will not disassemble any part of my iPad/Chromebook or attempt any repairs.
- I will use my iPad/Chromebook in ways that are appropriate.
- I understand that my iPad/Chromebook is subject to inspection at any time without notice.
- I will only photograph people with their permission and with permission from my teacher.
- I will only use the camera or the microphone when my teacher tells me to.
- I will only use my iPad/Chromebook as instructed by the teacher and use the right app at the right time.
- I will never use another person's iPad/Chromebook to cause offence or damage or upset.
- I will never share any images or movies/videos of people in a public space on the Internet, unless I am asked to do so by my Teacher.

I agree to abide by the statements of this acceptable use policy

Signed \_\_\_\_\_ Date \_\_\_\_\_